

MEETING #20 – June 14

At a Regular Meeting of the Madison County Board of Supervisors on June 14, 2016 at 4:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman
Jonathon Weakley, Vice-Chairman
Kevin McGhee, Member
Robert Campbell, Member
Daniel J. Campbell, County Administrator
V. R. Shackelford, III, County Attorney
Mary Jane Costello, Interim Finance Director
Jacqueline S. Frye, Deputy Clerk

ABSENT: Charlotte Hoffman, Member

Agenda Items:

Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum/Adopt Agenda:

Chairman Jackson noted that a quorum was present, and advised that Supervisor Hoffman will be absent from today's session.

Chairman Jackson called for the following items to be added to today's Agenda:

- ✓ Item 9b Roof Painting (Kemper Mansion, Social Services, Madison Health Department, Thrift Road)
- ✓ Item 9c Broadband Discussion (Supervisor Weakley)
- ✓ Item 9d ANS Audit

Supervisor Campbell moved the Board adopt today's Agenda as amended, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, McGhee, Campbell. Nays: (0). Absent: Hoffman.*

2. Public Comment:

Chairman Jackson opened the floor for public comment.

Supervisor Campbell made reference to the new emblem "In God We Trust" that has now been erected in the auditorium.

The following citizen(s) provided public comment:

- *Dave Ashley: Advised that the transfer station looks more like a 'dump' than a transfer station; commented on "Madison Pride" being spray painted on the recycling container; recycling dumpster is often full and shut down to customers; questioned why staff is mowing grass on Sunday (questioned if this work should be contracted out); also presented a FOIA request for the information on the recent surplus vehicles that were sold.*

The County Administrator requested that an email be forwarded to him personally.

- *Pete Elliott: Advised of a tremendous problem with stray cats coming onto his (and his daughter's) personal property; efforts have been made by Greg Cave, ACO, to assist with the problem; the property owners where the cats are staying has claimed that he only owns three (3) cats, which he advised wasn't true; efforts have been made to trap the strays (about eight [8] thus far), which is time consuming; strays are coming onto his property, resting on the lawn furniture and depositing ticks/fleas which are then being transferred onto his grandson (when he sits on the furniture to play with his dog before departing for school). As a result of the parasite transfer, school officials have contacted the Department of Social Services, who, in turn, have contacted the household to inquire how the household is being run and why the child is coming to school infested with these parasites; also referred to procedures initiated (by a prior Board) when he was a representative; urged the County to provide some type of assistance to keep the stray cats off of his personal property; also referred to health and safety concerns and advised that neighbors are also experiencing the same problem, and it needs to be addressed.*

Chairman Jackson noted that a discussion on the stray cat/kitten problem will be discussed further in today's Agenda.

With no further public comment being provided, Chairman Jackson closed the public comment opportunity.

3. Constitutional Officers: None

4. County Departments:

a. Assignment of School Carryover Funds: Tina Cropp, School Finance Officer, was present and advised that at last night's school board meeting, reference was made to funding not spent by the school board during FY2015 (noted as school 'carryover funds') in the amount of \$74,165.91 (referred in the audit) that hadn't been asked for (by the school board) during the past year; the school board would like to have the funds tagged to fund two (2) school projects:

- Replacement of a section of roofing at the Waverly Yowell Elementary School with an estimated cost between \$45,000-\$50,000; a bid has been received totaling \$38,000
- Remaining funds from the 'carryover fund' request will be used to replace windows at the Wetsel Middle School that weren't taken care of when the HVAC was redone in the recent school renovation project

And advised that the school board would like to get the roof repaired during the first part of July 2016.

Comments from the Board:

- *Supervisor Campbell: Verbalized concerns about 'carryover' money and the fact that budgeted funds don't 'rollover' as extra money in the next years' budget; expressed a willingness to approve the request and noted that items to be funding (by the school system) are worthwhile, but made reference to:*
 - ✓ *Figures noted in the end-of-year audit (for the school system)*
 - ✓ *Requests made by the school board in October 2015*
 - ✓ *Desire to see all supplemental requests be discontinued unless it involves grant funding*
 - ✓ *Citizens are asked to pay taxes all year long*
 - ✓ *Suggested a new CIP committee be established to discuss future projects (school and county)*
 - ✓ *The need for both governing Boards to meet to discuss funding future projects (school and county)*
 - ✓ *Windows at WMS should've been replaced when the HVAC work was done*
 - ✓ *Suggested that all supplemental requests be discontinued unless the request involves grant funding*
 - ✓ *The Board is charged with ensuring public safety and education*
 - ✓ *Not in favor of the County 'raising taxes and then 'give the funds away'*
 - ✓ *Urged the school board not to return at the end of FY2017 to request any 'carryover funds' from FY2016*
 - ✓ *Suggested that the school (and county) adhere to the approved funding in the FY2017*
 - ✓ *Noted that unused funds from the annual budget don't 'roll over'*
- *Supervisor Weakley: Advised of a meeting with Ms. Cropp, Chairman Jackson and the County Administrator regarding today's funding request; advised of the need for new windows at WMS; understands concerns (verbalized by Supervisor Campbell) regarding 'carryover funding'; noted there will always be capital needs (county and school); appreciative of the lower bid that was received for the roof repair; also noted that the County Administrator has looked at the possibility of funding the windows within the next budget cycle.*
- *Supervisor McGhee: Concurred with concerns (verbalized by Supervisor Campbell) regarding 'carryover funding'; also suggested the CIP committee develop some strategic plans for future capital needs (school and county).*

Ms. Cropp advised that the school has selected representatives for the CIP Committee; a schedule is being devised for the initial meeting.

- *Chairman Jackson: Referred to the need to incentivize savings and put the requested funding towards capital need stressed the need to refrain from compounding (funds) each year; also feels the repairs to the roof are necessary; appreciative of the low bid that has been received for the work.*

The County Administrator advised that the audit has been reviewed and clearly denotes that funding appropriated in FY2015 totaling \$192,038 wasn't spent by the school system; he also noted that the school system did approach the County about utilizing unexpended funds for three (3) projects during the current fiscal year. In closing, he encouraged the Board to recognize that the funds (totaling \$74,165.91) weren't used 'as assigned' and are being requested to be used as denoted in today's representation letter.

The Interim Finance Director advised that the remaining 'carry forward' is 'unassigned' in the County's general fund, and will need to be assigned in order to be spent on school capital projects.

Supervisor Campbell moved the Board assign the total request of \$74,165.91 to the school system, to be used for capital projects, mainly the roof on the Waverly Yowell Elementary School and the remaining funds for the replacement of windows at the Wetsel Middle School, seconded by Supervisor McGhee. **Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.**

b. Animal Control (Stray cats/kittens) – Greg Cave, ACO: Greg Cave, ACO, was present and provided a handout that showed types of services provided by the County and surrounding shelter facilities:

- **Madison:** *shelters dogs and cats; does not pick up cats unless injured or sick; citizens trap and bring in; offer a trap loan agreement*
- **Greene:** *shelter doesn't house cats – only dogs; no ordinance in place for cats; citizens advised to call the Humane Society; will pick up cat if injured/sick*
- **Culpeper:** *houses dogs and cats; no ordinance on cats – free roaming; citizen trap and bring in; will pick cat if injured/sick*

- **Orange:** houses dogs and cats; no ordinance on cats; handles case by case (safety/health); do not pick up strays; will help trap feral cats when available
- **Rappahannock:** does not house cats, only dogs; will pick up injured cats; relies on other organizations to help; will assist with trapping feral cat population

Additional information provided for the local shelter reflected year-to-date information (2015-2016) on:

- ✓ Reason for call (i.e. stray, cat bite, abandoned kitten; injured)
- ✓ Disposition of call
- ✓ Number of cases (2015-2016 [to date]) involving felines
- ✓ Copy of cat trap/carrier loan agreement form
- ✓ Chart to show the cat reproduction cycle
- ✓ Shelter has 31 cat cages – can house up to 45 cats (housing a litter of kittens in one cage)
- ✓ Shelter has 27 dog kennels
- ✓ Kitten season runs from March through June (1-2 litter per year of 4-6 kittens per litter)
- ✓ Kittens can become pregnant at five months of age
- ✓ Shelters and rescue organizations are currently overrun with cats/kittens
- ✓ Adoption events are held as well as efforts with rescue organizations in Northern Virginia

In closing, Mr. Cave advised of a resident that has three (3) cats and several strays on her property that she'd like to bring to the shelter; he also suggested that a meeting of the Topping Committee be held to discuss the possibility of initiating a spay/neuter program (as was initiated in 2013).

Comments from the Board:

- *Supervisor McGhee: Questioned if the County has a policy that requires folks to have their personal cats spayed/neutered*
- *Supervisor Campbell: Invited Mr. Elliott to attend today's meeting to present his concerns; suggested the Board provide some sort of a solution to the citizen's problem by the close of today's session; also verbalized disapproval to require the taxpayers to spend more money in order to manage the cat population; feels the owners should be held accountable*
- *Supervisor Jackson: Questioned how roaming stray cats (not being brought in by citizens) are being caught*

Mr. Cave advised that there is currently no policy in place to mandate that citizens spay/neuter their cats, but they must have them vaccinated.

- *Supervisor Weakley: Comments focused on neighbors having issues with stray cats; guidelines in place for Orange County regarding strays; noted how the Topping Fund was used in the past (spay/neuter assistance); questioned if citizens would be proactive and refrain from causing additional costs to the County; suggested today's documentation (provided by the ACO) be reviewed and that the County focus on health/safety concerns; also suggested input be attained from the County Administrator and/or County Attorney that focuses on how other localities have dealt with this issue; questioned if the Humane Society would be an option for citizens; feels the issue at hand is sizeable and effects more than just one citizen; suggested that some planning/thoughts be brought to next week's discussion*

Mr. Cave advised that some citizens have already contacted the Humane Society, especially when the shelter has reached its capacity; the Humane Society currently has custody of about 100 cats; he also noted that owners could microchip their cats; citizens are also under the impression that the shelter will charge them to bring in strays; also noted that cats aren't as easy to contain as dogs.

Mr. Elliott referred to pictures that he provided that showed a stray cat on his lawn furniture; also feels that he shouldn't have to take measures to keep something off his property that isn't his.

The County Administrator advised that it's difficult to change human nature; in previous localities that he has been employed, there were many cats. Although the prior locality didn't handle cats, there was a very proactive rescue program (non-government funded) that provided assistance to the citizens; residents were advised of a location where they could drop off kittens/cats. He also noted that the County could address concerns with the Topping Committee and possibly initiate a means to target over population through a spay/neuter program; also feels if the County moves forward to handle the cat population, the process may move beyond what the locality can effectively provide. In closing, he feels the situation is 'complaint driven' and does involve an extensive number of cats.

After discussion, it was the consensus of the Board to schedule a meeting of the Topping Committee on Wednesday, June 22nd at 8:00 p.m. at Thrift Road.

The County Attorney questioned if the shelter could allow folks to drop off cats during a specific period of time.

The County Administrator noted that the shelter would be overwhelmed, as the facility can only hold so many felines.

Mr. Cave advised that the shelter has tried to be a 'no kill' facility; since 2008, the shelter only euthanizes if a feline is sick, aggressive or injured; the County does save costs by adopting cats out through rescue organizations as opposed to euthanizing them.

The County Administrator offered to meet with Mr. Cave and Mr. Elliott tomorrow at 1:30 p.m. at the Thrift Road Office, prior to next week's meeting of the Topping Committee.

- *Chairman Jackson: Noted that Madison County is a rural community; folks need to address some of these types of issues; the County and the taxpayers shouldn't be required to bear the brunt of actions caused by irresponsible individuals*

5. Committee/Organization Reports

a. VDOT – Introduction of Joel DeNunzio, Residency Administrator: Mark Nesbit, VDOT, was present and advised that the Culpeper VDOT office has created two (2) residency offices (instead of one) – Madison County will not be under the jurisdiction of the Charlottesville Residency Office; he proceeded to introduce Mr. Joel DeNunzio, Residency Administrator, at the Charlottesville Office, who will be assigned to Madison County from this point forth.

Comments from the Board:

- *Supervisor Campbell: Asked about renovations to Shifflett's Corner Lane and Graves' Mill Road*

Mr. Nesbit advised that:

- ✓ Shifflett's Corner Lane: Grading is complete; surface treatment is still incomplete; drainage has been installed; process should be complete within the next couple of weeks
- ✓ Graves' Mill Road: Will need to attain a renovation schedule for this roadway
- *Supervisor Weakley: Thanked Mr. Nesbit for the level of service he has provided to the County during his assignment as Residency Administrator*

Mr. DeNunzio was present and advised that he's looking forward to serving as Madison County's liaison; he advised that he has been with VDOT for twenty-five (25) years and has worked out Greene, Albemarle and Charlottesville offices; he plans to provide his contact information onto the County Administrator, and offered to be readily available assess any concerns noted for the County.

Comments from the Board:

- *Supervisor Weakley: Requested that no additional traffic lights be added to Route 29*

Mr. DeNunzio advised that CTB now has a policy in place (for about ten [10] years) that requests VDOT not to erect any traffic lights along Route 29 any longer.

b. Zika Presentation - Kathy Hatter/Dr. Wade Kartchner, Virginia Health Department: Daniel Ferrell, MPH, was present along with Kathy Hatter and Dr. Wade Kartchner. He proceeded to provide a power point presentation that provided information on the Zika virus that focused on:

- What the virus means for Madison
- How the virus is spread
- Effects of the virus on humans

Facts of the Disease:

- ✓ Virus is an arboviral disease that is primarily spread through the bite of an infected mosquito (Aedes Aegypti [Yellow Fever Mosquito] and/or Aedes Albopictus [Asian Tiger Mosquito])
- ✓ Most health individuals who become infected with the virus are asymptomatic (no symptoms)
- ✓ There is no treatment for the virus; symptomatic individuals usually recover in about one week
- ✓ Incubation times for the virus can vary (incubation period is thought to be 3-14 days)
- ✓ Symptoms usually develop within a week after a mosquito bite
- ✓ One of five infected persons will get sick (fever, rash, muscle/joint pain, headache, conjunctivitis [usually mild])
- ✓ Illness lasts several days to one week

Case Information & Recommended Precautions:

- ✓ Cases in Brazil show that the virus spreads from affected pregnant women onto the fetus (reports of microcephaly reported [smaller than normal head size in babies])
- ✓ Mosquitoes become infected by feeding on infected persons
- ✓ Virus remains in an infected person's blood for about one week
- ✓ There is ongoing research in Brazil to determine if the common house mosquito could also transmit the Zika virus
- ✓ Eleven (11) cases of sexually transmitted Zika virus in the U.S.
- ✓ CDC recommends that women with male partners traveling to affected areas should:

- Use condoms (during sexual contact) for 8 weeks [if no symptoms of Zika]
- Use condoms for 6 months (if there are symptoms of Zika)
- Use condoms for the duration of pregnancy e virus

Guillain-Barre Syndrome & Zika

- ✓ A rare autoimmune disorder
- ✓ Virus triggers a person's own immune system to damage nerve cells
- ✓ Virus results in muscle weakness and, at times, paralysis
- ✓ Most affected persons fully recover, but some do experience permanent nerve damage, but rarely death
- ✓ Unclear how Zika causes GBS, but more cases are seen in countries experiencing an outbreak

Treatment for Zika

- ✓ No specific vaccine currently available to prevent or treat the virus
- ✓ Infections are treated based on the individual's signs/symptoms
- ✓ Recommended treatment may include getting rest, drinking fluids and taking acetaminophen
- ✓ Infected persons should stay indoors or wear protective clothing and mosquito repellent during the 1st week of illness to prevent local transmission of the virus

Reported Areas with Active Transmission

- ✓ Region including New Mexico, Central America, West Indies, South America (i.e. Brazil to Paraguay) and Independent State of Papua New Guinea
- ✓ Currently 691 cases in the US (as of June 8, 2016)
- ✓ Twenty probably/confirmed cases in Virginia [with 2 in the Northwestern Region]

Surveillance

- ✓ All suspected/confirmed cases are required to be reported to the local health department
- ✓ Local health department provides consultation and facilitates lab testing at CDC/DCLS if needed
- ✓ VDH and DCLS are pursuing funding opportunities to enhance mosquito surveillance and preparedness
- ✓ Maps shows estimates ranges of the Aedes Aegypti mosquito and the Aedes Albopictus mosquito in the US
- ✓ The Aedes Aegypti mosquitoes are more likely to spread viruses like zika, dengue and chikungunya (that are Aedes Albopictus)

Pesticides

- ✓ Mosquito control in Virginia is locally funded and limited to some densely populated counties/cities
- ✓ Asian tiger mosquito control methods require house-to-house inspections/treatment
- ✓ Use of pesticides to control mosquitoes should be kept to a minimum
- ✓ Mosquito dunks can be used in downspouts, bird baths, rain barrels, etc. (non-toxic and safe for use around children, pets and livestock)
- ✓ Eliminate standing water around the home (empty & clean bird baths, kiddie pools, tires, buckets) weekly
- ✓ Prevent mosquito bites by wearing long pants, sleeves, use insect repellent
- ✓ Protect pregnant women
- ✓ Keep mosquitoes out of the home (use A/C; keep screens on windows and doors)

Questions from the public:

Herbert Putz: Questioned the ponds under the control of the Culpeper Soil & Water Conservation District that expand over several acres.

Mr. Ferrell reiterated that large ponds (or structures) do not appear to be as attractive to the mosquitoes as smaller areas; this species of mosquito appears to like living around people, and tend to gravitate toward smaller bodies of water. In closing he urged property owners to clean up any bodies of water surrounding the home.

c. Foothills Housing Corporation – John Reid, Ex. Dir.: John Reid, Executive Director of the Foothills Housing Corporation, was present and thanked the Board for its continued support. An update was provided on projects for Madison County (affordable housing for the elderly), and the application with DHCD. In closing, it's anticipated that a contract will be initiated within the next 30-45 days.

Comments from the Board:

- *Supervisor Weakley: noted that services offered by the Foothills Housing Corporation, Inc. greatly benefit the citizens of Madison County*

6. Committee Reports – None

7. Finance

a. Claims for June 2016/FY2016

Claims provided for 6'14'16 & 6'10'16 totaling \$225,313.63

The Interim Finance Director noted that payments were made to:

- ✓ Madison County Volunteer Rescue Squad (Four For Life)
- ✓ Virginia Tech Extension Services (salaries)
- ✓ Waste Management Services, Inc.
- ✓ Kleer Communications (annual maintenance contract for E911)
- ✓ Partial payment for Circuit Court Judge's Secretary

Items of interest:

- AMERCO Supply, Inc. (vs. costs from a local vendor)
- Graves' Mountain Lodge
- Tour de Madison
- MC Parks & Recreation

Supervisor Campbell moved the Board approve claims for June 2016 totaling \$225,313.63, as submitted, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

b. Supplemental Appropriation (CSA, Sheriff's Department)

Sheriff's Department - \$1,920.00: Supervisor Campbell moved the Board approve the supplemental appropriation for the Sheriff's Office totaling \$1,920.00, as presented, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

CSA: The Interim Finance Director advised the amount presented for 100% of supplemental funds will not be needed; an analysis has shown that only 75% of funds, totaling \$209,236.20 will be needed, which will leave about \$49,000.00 in the County's contingency fund. The County Administrator advised that if the Board approves the aforementioned supplemental appropriation amount, a modification will be made to correct an error (noted in today's documentation).

Supervisor Campbell moved the Board approve a supplemental appropriation to CSA in the total amount of \$209,236.20 of the local share to meet the County's obligation to CSA, seconded by Supervisor Weakley.

Valerie Ward, DSS Director, was present and advised that CSA and DSS are looking daily at ways to alleviate and reduce associated costs for services. It was further advised that today's funding amount will take the CSA department through June 30, 2016.

Comments from the Board:

- Supervisor Weakley: *Questioned end-of-year close out period vs. County end-of-year close out period*

Tiffany Geer, CSA Director, was present and advised that CSA can start accessing other funding effective June 30th; the books (for CSA) officially close out effective September 30, 2016; any leftover funding (from FY2016) can actually be used to cover any costs incurred during the FY2016 after the close out period.

Ayes: Jackson, Weakley, Campbell, McGhee. Absent: [REDACTED] Hoffman. Nays: (0).

8. Minutes:

- a. #18 & #19

Chairman Jackson called for any corrections to minutes #18 and #19.

Supervisor McGhee moved the Board approve Minutes #18 as presented, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, McGhee. Nays: (0). Abstain: Campbell. Absent: Hoffman.*

Supervisor Campbell moved the Board approve Minutes #19, as presented, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell. Nays: (0). Absent: Hoffman.*

9. New Business:

a. Changes to the Freedom of Information Act: The County Administrator advised that as per HB881 adopted during the last session of the General Assembly, the County will be required to post a "**Rights & Responsibilities**" document to the County's website for the public; a copy of a template of the document was provided to the Board for review/consideration, that has also been reviewed by the County Attorney for clarify. Additionally, he advised that the County will need to designate a formal "**county FOIA contact**" and that the individual will need to attend some sort of "**annual FOIA training**."

The County Attorney questioned the status of the County's website.

The County Administrator advised that the aforementioned item will be added to the existing website; however, revisions to the existing website will be handled within the next fiscal year budget; an RFP will be initiated and presented in the new budget year and should be up/running by July 1, 2016.

Comments from the Board:

- *Chairman Jackson: Suggested the County Administrator be designated as the County's FOIA point of contact*
- *Supervisor Weakley: Concurred with the aforementioned recommendation, but also urged the County utilize the salary of the lowest paid employee with the ability to produce the required information*

The County Attorney also clarified that the County Administrator will have the responsibility of delegating FOIA requests to the appropriate department of which information is being requested.

Supervisor Weakley moved the Board Supervisor Weakley moved that the Board approve the template, as provided by the County Administrator for the Freedom of Information Act Changes, seconded by Supervisor Campbell. *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

The County Administrator advised that during his tenure, it hasn't been necessary for individuals to request information that's already available, and hasn't been made subject to FOIA guidelines; requests have been handled without charges being assessed and this will not change. In closing, he advised that:

- ✓ Today's requests focus on existing documents
- ✓ FOIA guidelines don't require the County to manufacture/create anything
- ✓ FOIA guidelines don't require the County to 'provide an opinion'

c. Roof Painting (Kemper, Social Services [trim work], Health Department, and Thrift Road): The County Administrator urged the Board to consider year-end maintenance items. As a result of the recent advertisement for painting bids, one (1) bid was received. It was further advised that the County will be purchasing the paint and primer to ensure a quality product is used (at Thrift Road).

Bid pricing:

Thrift Road	\$ 7,500
Kemper Mansion	\$13,000 (budgeted individually in FY2016 budget)
Health Department	\$ 1,800
Social Services	<u>\$ 5,000</u>
	\$27,300.00 (total construction costs)

A budget worksheet was provided to show available maintenance funds:

\$30,354.00	FY2016 budget)
<u>\$27,300.00</u>	Total construction costs
\$ 3,054.00	Remaining to be used to purchase necessary materials)

In closing, he feels that cost savings from the regional jail will be a funding asset at the end of the fiscal year.

Comments from the Board:

- *Supervisor Weakley: Questioned funding noted in maintenance, building/grounds, etc.*
- *Supervisor Campbell: Questioned that the bid documents refer to "the town" instead of the "County"*

The County Administrator advised that funding noted in 'repairs/maintenance/buildings' has an available balance of \$21,854.00 and \$8,500.00 was earmarked for the repairs to the roof of the Kemper Mansion. He also clarified that the bid was advertised locally and that contact was made with local contractors in an effort to encourage them to provide a bid. He further clarified that the first bid received noted "Town of Madison", and that the bidder failed to closely review the specs that indicated the County would purchase materials (i.e. paint, primer). After clarification and encouragement, the bidder resubmitted his bid as noted in today's documentation. In closing, he advised, that in his opinion, the pricing provided is rather high.

- *Chairman Jackson: Questioned if the Board would like to solicit more bidders*

The County Administrator advised that attempts have been made to attain additional bidders to include local contractors. He also questioned the Board's thoughts on pricing, and noted that the goal is to utilize encumbered funding between now and the end of the fiscal year.

Supervisor McGhee moved the Board approve the paint bid (Kemper, Social Services, Health Department, Thrift Road) as submitted by Mr. Dodson, seconded by Supervisor Campbell. *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

c. Broadband Discussion:

- *Supervisor Weakley: Advised of citizen inquiries concerning internet service in the locality; federal funding was available in the past that required a local provider to participate, which didn't come to fruition; if citizens are willing to research further opportunities (i.e. grant funding), questioned whether the Board would be interested in review/discussion and/or consideration of any presented ideas; he also noted that the County doesn't have the financial means to fund internet service for everyone*
- *Supervisor Campbell: Noted that Virginia Broadband (VABB) had shown interest (in the recent past) to enter into a deal with the County if the County would cover fees to rent a pole for three (3) years; he also provided an overview of measures that he undertook in order to provide internet service to his residence in Graves' Mill*
- *Supervisor McGhee: Questioned if target areas were identified based on potential customers*
- *Chairman Jackson: Questioned if Supervisor Weakley would be open to organize and attain input from citizens on the matter and possibly have a representative from VABB attend a future meeting to provide some viable options*

After discussion, Supervisor Weakley agreed to the suggestion to assist with organizing information (based on citizen concerns regarding internet service) and to provide future insight to the Board for discussion and/or consideration.

The County Attorney advised that, in his opinion, today's process will not work well for Madison County; he also noted that Orange County has organized an 'authority' (separate entity) to address this type of issue, and has provided a substantial amount of funding toward the endeavor.

- *Supervisor Campbell: Suggested anyone with interest should contact Jim Ludwig of VABB*

In closing, it was also suggested that:

- ✓ Associated costs be researched; and that
- ✓ Available options be assessed

The County Administrator advised of a program entitled "DCWIN" (Dickinson County Wireless Internet Network) that may be a viable model for interested parties to assess; the program is wireless and has provided services in a rural locality for about fifteen (15) years, and believes they have a website in place.

d. ANS Audit: The County Administrator advised that a recent meeting was held with Chairman Jackson, Supervisor Weakley and representatives from ANS; a proposal was presented for an infrastructure network audit/assessment, and to look at the County's internet, wireless and communication services; also noted there is much difficulty with the wireless link from the Sheriff's Office, the Old ABC Building and Thrift Road. In closing, he noted that ANS is ready to move forward, and suggested the Board authorize him to enter into an agreement to approve their service.

Comments from the Board:

- *Chairman Jackson: noted the cost will be \$1,500 to assess the County's infrastructure and wireless services (i.e. Sheriff's Office, Old ABC Building, and Thrift Road).*
- *Supervisor Weakley: Feels the associated costs are reasonable; feels an inventory and assessment of County technology and equipment will be an asset (i.e. computers, repeater boxes, etc.)*

The County Administrator advised that ANS, Inc. is very familiar with the County; feels the request for service is an expanded role, and also noted that ANS, Inc. also provides these types of services to other communities.

Supervisor Campbell moved that the Board authorize the County Administrator to proceed (with contracting services from ANS, Inc. [\$1,500]) as requested, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

10. Old Business:

a. MOU – MCPRA: Chairman Jackson noted that the Board has previously discussed the updated MOU; questioned whether the Board would like to approve tonight's document as presented.

The County Administrator advised that the only change to the document includes:

- ✓ Change in the name of PRA's Chair (from J.T. Price to Eddie Dean)
- ✓ Item #6 has been changed to state "MCPRA" (instead of "PRA")

Supervisor Campbell moved the Board approve the MOU document (between the County and "MCPRA") as presented, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

b. Town Hall Meeting (with School) – June 29: Chairman Jackson advised that Carlton (Carty) Yowell has agreed to serve as the Moderator for the Joint Town Hall Meeting scheduled at 6:00 p.m. on June 29th at the MCHS auditorium; the Madison County School Board accepted the County's request to hold the session at the auditorium, and have also agreed to participate in the joint endeavor. In closing, he suggested the joint session be conducted in the same manner as the Board's previous town hall meeting session.

After discuss, it was the consensus of the Board to conduct the upcoming Joint Town Hall Meeting in the same manner as the last town hall meeting.

c. Skyline CAP Vacancy: Supervisor Weakley noted that information has been provided to Mr. Peter Work (as attained from Ms. Kim Frye Smith, Executive Director), along with an application; contact will be made (from Mr. Work) once he has completed the application and decides to accept the commitment.

d. MCPRA Vacancy: The County Administrator advised that the vacancy for the MCPRA has been advertised; however, no applications have been received to date. It was also noted there will be additional vacancies within the coming year.

e. Industrial Development Authority Appointments (2): Chairman Jackson advised that terms for Dudley Pattie and Steve Grayson have expired; incumbents serving on the IDA Board must be 'sworn in' at the Clerk's Office.

Supervisor Campbell moved that the Board reappoint Dudley Pattie and Steve Grayson to serve an additional four-year term on the Industrial Development Authority (IDA) Board, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

11. Public Comment

Chairman Jackson opened the floor for public comment. The following citizens provided comments:

- Herbert Putz: Concerns focused on MOU between County and MCPRA; unclear about the departmental budget and funding mechanism; questioned why Ms. Miller (PRA) receives 'two salaries' (half from the authority and half from the County); Hoover Ridge property 'managed' by PRA.

The County Administrator advised that:

- ✓ The County will appropriate a lump sum to the authority annually for their departmental budget
- ✓ Funding will be allocated on a quarterly basis to the authority
- ✓ MOU will be effective July 1, 2016

Comments from the Board:

- Chairman Jackson noted that the allocation of lump sum funding (on a quarterly basis and not by 'line item') will provide the MCPRA (Madison County Parks & Recreation Authority) the ability to operate as a separate entity
- Supervisor Campbell: Explained that the MCPRA will not consist on one (1) budget, effective July 1, 2016; the entity will handle their own funds and operational procedures; the County will no longer handle any of the PRA's funding as has been done in the past
- Supervisor Weakley: Provided a brief overview of the previous departmental budget for the PRA (#71100 and #71200) that was administered through the County Treasurer's Office; reiterated previous comments that the "Authority" is still in place along with funding, but it will not be an 'official department of the County' (effective July 1, 2016)

The County Administrator explained that:

- ✓ The existing method of operation for the PRA will no longer exist effective July 1, 2016
- ✓ The only thing that will be noted within the County budget from July 1, 2016 through June 30, 2017, will be one figure in the amount of \$175,290.00
- ✓ Above referenced monetary amount will be distributed as outlined within the MOU

In closing, he further clarified that because the MCPRA is an "Authority" in accordance with the Code of Virginia, they can act more autonomously and will no longer be designated as a 'department'; County budget department #71100 and #71200 will no longer exist in the County's annual budget, and MCPRA will only have one (1) line item in place.

- Supervisor Weakley: Clarified that that the portion of property at Hoover Ridge utilized by the MCPRA is actually County property, and is used by the MCPRA for the operations of their specific programs; a citizen also rents a portion of the property for a fee

With no further public comments being brought forth, Chairman Jackson closed the public comment opportunity.

12. Closed Session (2.2-3711(A)(7) [Discussion of acquisition of real property, or the disposition of publically held real property where discussions in an open meeting would adversely affect the bargaining position or negotiating position of the public body, and 2.2-3711(A)(1) discussion of prospective candidates for employment as Assistant County Administrator/Finance Director]

a. Closed Session: On motion of Supervisor Weakley, seconded by Supervisor McGhee, the Board convened in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(7), pertaining discussion of acquisition of real property, or the disposition of publically held real property where discussions in an open meeting would adversely affect the bargaining position or negotiating position of the public body, and Virginia Code Section 2.2-3711(A)(1) discussion of prospective candidates for employment as Assistant County Administrator/Finance Director, with the following vote recorded: *Aye: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

b. Motion to Reconvene In Open Session:

On motion of Supervisor Weakley, seconded by Supervisor McGhee, the Board reconvened in open session, with the following vote recorded: *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

c. Motion to Certify Compliance:

On motion of Supervisor Weakley, seconded by Supervisor McGhee, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code 2.2-3711(A)(7), and Virginia Code Section 2.2-3711(A)(1) and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, with the following vote recorded: *Ayes: Jackson, Weakley, Campbell, McGhee. Nays: (0). Absent: Hoffman.*

No action was taken as a result of closed session

13. Adjournment:

With no further action being required, on motion of Supervisor Weakley, seconded by Supervisor McGhee, Chairman Jackson adjourned tonight's meeting.

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: June 28, 2016

Copies: R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, Charlotte Hoffman, V. R. Shackelford, III,
Constitutional Officers



Agenda
Regular Meeting
Madison County Board of Supervisors
Tuesday, June 14, 2016 at 6:00 p.m.
County Administration Building, Auditorium
414 N. Main Street, Madison, Virginia 22727



6:00 p.m.

Call to Order

Pledge of Allegiance & Moment of Silence

1. **Determine Presence of a Quorum / Adopt agenda**
2. **Public Comment**
3. **Constitutional Officers**
4. **County Departments**
 - a. *Assignment of School Carryover Funds*
 - b. *Animal Control (Stray cats/kittens) – Greg Cave, ACO*
5. **Committee/Organizations**
 - a. *VDOT – Introduction of Joel DeNunzio, Residency Administrator*
 - b. *Zika Presentation – Kathy Hatter/Dr. Wade Kartchner, Virginia Department of Health*
 - c. *Foothills Housing Corporation – John Reid, Ex. Dir.*
6. **Committee Reports**
7. **Finance**

- a. *Claims for June 2016/FY2016*
- b. *Supplemental Appropriation (CSA)*

8. Minutes:

- a. *#18 & #19*

9. New Business:

- a. *Changes to the Freedom of Information Act*

b. *Painting Bid (Kemper Mansion, Social Services & Madison Health Department [trim], Thrift Road [roof])*

c. *Broadband Discussion*

d. *ANS Audit*

10. Old Business:

- a. *MOU - MCPRA*
- b. *Town Hall Meeting – June 29th*
- c. *Skyline CAP Vacancy (Update)*
- d. *MCPRA Vacancy*
- e. *Industrial Development Authority Appointments (2)*

11. Public Comment

12. *Closed Session [2.2-3711(A)(7) Discussion of acquisition of real property or the disposition of publically held real property where discussions in an open meeting would adversely affect the bargaining position or negotiating position of the public body, and 2.2-3711(A)(1) discussion of prospective candidates for employment as Assistant County Administrator/Finance Director]*

13. Adjournment

AMENDMENTS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT